



Name of Applicant:		Date of Application:
<i>First</i>	<i>Middle</i>	<i>Last</i>
Name of Business/Persons Performing Activity:		Applicant Street Address:
Name of Supervisor:		Applicant City/State/Zip:
Phone and Email address ( )	Date(s) and time(s) of activity:	Signature of Applicant:

**NOTE:** ACTIVITY MAY ONLY TAKE PLACE BETWEEN 7am and 7pm. ACTIVITY IS NOT ALLOWED ON WEEKENDS BETWEEN MAY 15 AND LABOR DAY

**DESCRIPTION OF LOCATION(S) TO BE USED:**

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**DESCRIPTION OF EQUIPMENT TO BE USED (BE SPECIFIC REGARDING CAMERAS AND LIGHTING):**

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**DESCRIPTION, INCLUDING SIZE, OF ALL VEHICLES INVOLVED IN THE COMPLETE OPERATION:**

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Will any parking or roadways be obstructed?  No  Yes

Will the Police Department be required for traffic control?  No  Yes  
 (APPLICANT IS RESPONSIBLE FOR MAKING ARRANGEMENTS WITH POLICE DEPARTMENT)

Will any other agency be needed for the activity?  No  Yes,  
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Number of personnel attending the activity, including crew:  
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**YOU MUST INCLUDE WITH THIS APPLICATION:**

- \$25.00 Submission Fee (non-refundable)
- A diagram or sketch of the location of the activity
- A Certificate of Liability Insurance with policy limits of \$500,000/\$1,000,000 naming the Village of Sag Harbor as Additional Insured
- \$1,000.00 in Cash or Certified Check to be held at the Village office, returned upon conclusion of the activity.
- The permit fee, calculated as \$750 (25 & under people) or \$1500 (above 25 people) per day

