



BUILDING DEPARTMENT

Village of Sag Harbor
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Memo

To: Prospective Applicants
From: Timothy R. Platt 
CC:
Date: 6/10/2013
Re: Demolition Permit requirements

“Demolition” is not defined in the Sag Harbor Village code. Therefore, it is the purview of the Building Inspector to make determinations regarding whether or not a structure is being demolished.

A policy has been set by the Building Inspector to guide applicants in determining the scope of their proposed project.

If the sum of the percentages of the perimeter foundation and exterior first floor walls that remain is less than 125%, a Demolition Permit is required.

Only portions of the foundation that are on the perimeter of the building and that support a load may be considered.

Only exterior first floor walls may be considered.

Examples of projects that **require** a Demolition Permit (sum is <125%):

100% of the foundation remains and all of the first floor walls have been removed = 100%

75% of the foundation remains and 25% of the first floor walls remain = 100%

50% of the foundation remains and 50% of the first floor walls remain = 100%

Examples of projects that **do not require** a Demolition Permit (sum \geq 125%):

100% of the foundation remains and 25% of the first floor exterior walls remain = 125%

75% of the foundation remains and 50% of the first floor exterior walls remain = 125%

65% of the foundation remains and 60% of the first floor exterior walls remain = 125%

Applicants seeking to avoid a demolition permit must be vigilant in monitoring the extent of demolition performed by their contractors. If at any point the degree of demolition exceeds the threshold, a Stop Work order will be issued until such time as a Demolition Permit is issued.