



**VILLAGE OF SAG HARBOR  
BUILDING DEPARTMENT**

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**APPLICATION FOR RE-ISSUANCE OF  
CERTIFICATE OF OCCUPANCY**

DEPARTMENT USE ONLY  
**FEE: \$100.00**  
DATE PAID: \_\_\_\_\_

TAX MAP NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ PROPERTY LOCATION: \_\_\_\_\_  
DISTRICT SECTION BLOCK LOT LEGAL STREET ADDRESS

PROPERTY OWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

SURVEY DATE: \_\_\_\_\_ PREPARED BY: \_\_\_\_\_

NUMBER OF BEDROOMS: \_\_\_\_\_ NUMBER OF BATHROOMS: \_\_\_\_\_

HABITABLE BASEMENT:  YES  NO HABITABLE ATTIC:  YES  NO

GARAGE:  ATTACHED  DETACHED HABITABLE GARAGE:  YES  NO

**CHECK ALL THAT ARE APPLICABLE AND FURNISH SQUARE FOOTAGE OF EACH:**

WOOD DECK(S): \_\_\_\_\_ SQ.FT  PATIO/TERRACE(S): \_\_\_\_\_ SQ.FT

SHED(S): \_\_\_\_\_ SQ.FT  CABANA: \_\_\_\_\_ SQ.FT

SWIMMING POOL: \_\_\_\_\_ SQ.FT  SPA/HOT TUB: \_\_\_\_\_ SQ.FT

DOCK: \_\_\_\_\_ SQ.FT  BULKHEAD: \_\_\_\_\_ LIN.FT

OTHER (DESCRIBE): \_\_\_\_\_

THERE IS A SMOKE ALARM INSTALLED IN EVERY ROOM THAT MAY BE USED AS A BEDROOM:  YES  NO

THERE IS A SMOKE ALARM INSTALLED IMMEDIATELY OUTSIDE EVERY BEDROOM<sup>1</sup>:  YES  NO

THERE IS A SMOKE ALARM INSTALLED ON EVERY FLOOR OF THE RESIDENCE<sup>2</sup>:  YES  NO

ALL SMOKE ALARMS ARE EITHER BATTERY-POWERED OR HAVE BATTERY BACKUP:  YES  NO

A CARBON MONOXIDE ALARM IS INSTALLED ON THE LOWEST LEVEL UPON WHICH PEOPLE SLEEP:  YES  NO

**IF A SWIMMING POOL OR HOT TUB WITHOUT LOCKING COVER ARE PRESENT, PLEASE COMPLETE THE FOLLOWING:**

ALL PEDESTRIAN GATES IN POOL ENCLOSURE SELF-CLOSE TO LATCHING:  YES  NO

ALL POOL GATE LATCHES ARE ON THE POOL SIDE OF THE ENCLOSURE:  YES  NO

ALL PEDESTRIAN GATES IN POOL ENCLOSURE SWING AWAY FROM THE POOL:  YES  NO

THERE ARE DOORS FROM THE RESIDENCE THAT LEAD DIRECTLY INTO THE POOL ENCLOSURE:  YES  NO

THE POOL IS EQUIPPED WITH A POOL ALARM (EG WAVE DETECTOR)<sup>3</sup>  YES  NO

<sup>1</sup> MULTIPLE BEDROOMS MAY BE PROTECTED BY A SINGLE SMOKE DETECTOR IN THE HALLWAY, DEPENDING ON THE LOCATION

<sup>2</sup> EXCLUDING CRAWL SPACES AND UNFINISHED ATTICS

<sup>3</sup> POOLS CONSTRUCTED AFTER DECEMBER 1, 2006 MUST HAVE A COMPLIANT POOL ALARM

SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF 20\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT OR AGENT

\_\_\_\_\_  
SIGNATURE OF NOTARY

NOTARY PUBLIC \_\_\_\_\_ COUNTY

